

## CLUB RULES

### 1. Name

The Club shall be called the "FASTFIELD UNITED JFC" and shall be affiliated to the London Football Association and other Associations as from time to time deemed to the benefit of the Club.

### 2. Objects

Its objects shall be to promote, organise and provide association football for children and also its Members, and also for social and re-creative pursuits as may be deemed desirable by the Committee.

### 3. Status of Rules

These rules (the "club rules") form a binding agreement between each member of the club

### 4. Rules and Regulations

(a) The Club shall be controlled by the Committee. The Committee shall meet at least once every three months and the proceedings at such meetings shall be duly recorded. Each member of the Committee shall be entitled to attend all meetings and have one vote there at. In event of the voting being equal on any matter, the Chairman shall have a casting vote. At meetings of the Committee five shall form a quorum.

(b) The property and/or assets of the Club shall be vested in the Committee. The Committee shall have the power to suspend or expel any member deemed guilty of conduct prejudicial to the good name of the Club. The Committee shall have the power to fill such vacancies as may arise in its Constitution between Annual General Meetings. The Committee shall have power to appoint such sub-committees as they may consider necessary and may delegate all or any of their powers to such Committees. The decisions of all such Committees shall be reported to the Committee.

### 5. Club Membership

(a) Membership of the Club shall be at the discretion of the Committee whose decision as to the acceptance or expulsion shall be final. A register of Members and addresses shall be maintained by the Club at all times. Membership shall consist of:

Playing members

Non-playing members

(b) The subscriptions, signing on fees, and match fees shall be decided by the Committee and put before the Annual General Meeting or Extraordinary General Meeting for acceptance. All fees to be paid by 31st July each season unless prior arrangements made.

(c) The colour's of the Club shall be red and white.

## **6. Annual Membership Fee**

(a) An annual fee payable by each member shall be determined from time to time by the club committee and set at a level that will pose no significant obstacle to community participation. Any fee shall be payable on a successful application for membership and annually by each member. Fees shall be repayable from the month after you resign from the Club, up until the end of the season upon the committees' decision.

(b) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfill the objects of the club

## **7. Resignation and Expulsion**

(a) A member shall cease to be a member of the club if, and from the date on which, he/she gives notice to the Club Committee of his/her resignation. A member whose annual membership fee or further subscription is more than two (2) months in arrear shall be deemed to have resigned.

(b) The Club Committee shall have the power to expel a member when, in its opinion, it would not be in the interest of the Club for them to remain a member. An appeal against such decision may be made to the Club Committee in accordance with the complaints procedure in force from time to time.

(c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the income and assets of the Club (the "Club Property").

## **8. Club Committee**

(a) The Officers of the Club shall consist of a shared Committee of six being Chairman/manager, Secretary, Treasurer, Welfare Officer, Fixtures Secretary and Coach and Goalkeeping Coach.

(b) Decisions of the club committee of meetings shall be entered into the minute book of the club to be maintained by the club secretary

(c) Any member of the club committee may call a meeting of the club committee by giving not less than seven days' notice to all members of the club committee. The club committee shall hold not less than four meetings a year

(d) Any outgoing member of the club committee may be re-elected. This will happen at the annual general meeting and proposed by one of the committee and seconded by another club committee member

(e) Save as provided for in the rules and regulations of the FA, the parent county association and any applicable competition, the club committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the club rules.

## **9. Annual and Extraordinary Meetings**

(a) An AGM shall be held in each year to:

- (i) receive a report of the activities of the club over the previous year;
- (ii) receive a report of the Club's Finances over the previous year;
- (iii) consider any other business

The Annual General Meeting shall be held not later than 31 November in each year. The Secretary shall give 21 days notice of such meeting to all members, included in that notice shall be the names of all Serving Officers who are not prepared to stand for the coming year. The Financial Statement and Officers reports shall be presented to the Meeting. All Officers shall be elected at this meeting. Returning Officers of the Club shall be eligible for re-election without nomination; all other candidates must be proposed and seconded to the Secretary.

(b) An Extraordinary General Meeting may be convened by the Committee when deemed desirable and also upon the written request of six members. The Secretary shall give seven clear days notice to all members of such meeting.

(c) The secretary shall send to each member at their last known address written notice of the date of a general meeting (whether an AGM or an EGM together with the resolutions to be proposed at least 14 days before the meeting.

(d) The Club secretary, or in their absence a member of the club committee, shall enter minutes of a general meetings into the minute book of the club.

(e) The Committee shall cause to be kept proper books of Account. The Committee shall authorise cheques to be signed by at least two of its members.

(f) All Serving Officers, members and players shall abide by the terms and conditions of the Fastfield United JFC Code of Conduct attached.

(g) No alteration to this constitution shall be made except at the Annual General Meeting or at an Extraordinary General Meeting convened for that purpose and only if supported by a majority of those present and voting at such meeting. Notice of proposed alterations to this Constitution must be given in writing to the Secretary by the 31 April in each year, and notified to members on notice of meeting.

(h) Any matters not governed by the foregoing Constitution shall be dealt with by the Committee, the decision of which body shall be final and binding.

## **10. Club Finances**

(a) A bank account shall be opened and maintained in the name of the club (the "club account"). Designated account signatories shall be the club chairperson, the club secretary and the treasurer. No sum shall be drawn from the club account

except by cheque signed by two of the three designated signatories or by debit card with proof of a receipt. All monies payable to the club shall be received by the treasurer and deposited in the club account.

(b) The club property shall be applied only in furtherance of the objects of the club. The distribution of profits or proceeds arising from the sale of the club property to members is prohibited

(c) The club committee shall have the power to authorise the payment of remuneration and expenses to any member of the club (although a club shall not remunerate a member for playing) and to any other person or persons for the services rendered to the club

(d) The club may provide sporting and related social facilities, sporting equipment, coaching, courses and insurance cover.

(e) The club may also in connection with the sports purpose of the club:

(i) Sell and supply food, drink and related sports clothing and equipment:

(ii) Employ members (although not for playing) and remunerate them for providing goods and services, on fair terms set by the club committee without the person concerned being present:

(iii) Indemnify the club committee and members acting properly in the course of the running of the club against any liability incurred in the proper running of the club (but only to extent of its assets)

(f) The club shall keep accounting records for recording the fact and nature of all payments and receipts so as to disclose, with reasonable accuracy, at any time, the financial position, including the assets and liabilities of the club. The club must retain its accounting records for a minimum of 4 years

(g) The club property, other than the club account, shall be vested in not less than two and no more than four custodians, one of whom shall be the treasurer (2 the custodians"), who shall deal with the club property as directed by decisions of the club committee and entry in the minute book shall be conclusive evidence of such a decision

(h) The custodians shall be entitled to an indemnity out of the club property for all expenses and other liabilities reasonably incurred by them in carrying out their duties

## **11. Dissolution**

(a) A resolution to dissolve the club shall only be proposed at a general meeting and shall be carried by a majority of at least three quarters of the members present

(b) The dissolution shall take effect from the date of the resolution and the members of the club committee shall be responsible for the winding up of the assets and liabilities of the club.

(c) Any surplus assets remaining after the discharge of the debts and liabilities of the club shall be transferred to another club, a competition, the parent county association or the FA for the use by them for related community sports.